An Introduction to Federal Grant Opportunities

February 9, 2023

// ELEVATE
Smart Grants for Powerful Social Change

EJ
MIDWEST
ENVIRONMENTAL JUSTICE
NETWORK

CENTER FOR
Earth, Energy
& Democracy

ABOUT US

Jennifer Iacovelli (she, her)
Director, Elevate

Eric Spioch (he, him)
Supervising Director, Elevate

ABOUT ELEVATE

We partner with nonprofits to build and run their grant programs.

We help our clients identify new funders, cultivate relationships, and access a broad network of development knowledge.

In 2022, we served 162 clients and submitted 2,901+ LOIs, grants, and reports to funders nationwide. Over the course of the year, we won close to $133 million dollars for our clients!

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LIFE CYCLE OF A GRANT

FEDERAL GRANTS *PRE-AWARD* WEBINAR SERIES

1. **WEBINAR 1: An Introduction to Federal Grant Opportunities – 2/9/23**
2. **WEBINAR 2:** How to Review a Federal Grant RFP: Key Terms, Scoring, Planning, and More – **3/14/23**
3. **WEBINAR 3:** How to Prepare an Effective Federal Grant Proposal – **4/13/23**

AGENDA FOR TODAY

- Common terminology
- How to find opportunities
- How to “read” a federal grant opportunity
- Where to go for more information
- How to decide if a federal funding opportunity is a good fit

COMMON TERMINOLOGY

IDENTIFICATION & REGISTRATION

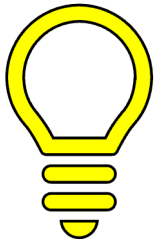
Data universal numbering system (DUNS)

Unique Entity Identifier (UEI)

Opportunity Number

Tracking Number

Federal Award Identification Number (FAIN)



→ Head to Grants.gov ”Learn Grants” tab for a more exhaustive list of terms

FUNDING OPPORTUNITY ACRONYMS

Funding Opportunity Announcement (FOA)

System for Award Management (SAM)

State Single Point of Contact (SPOC)

Unique Entity ID (UEI)

HOW TO USE GRANTS.GOV

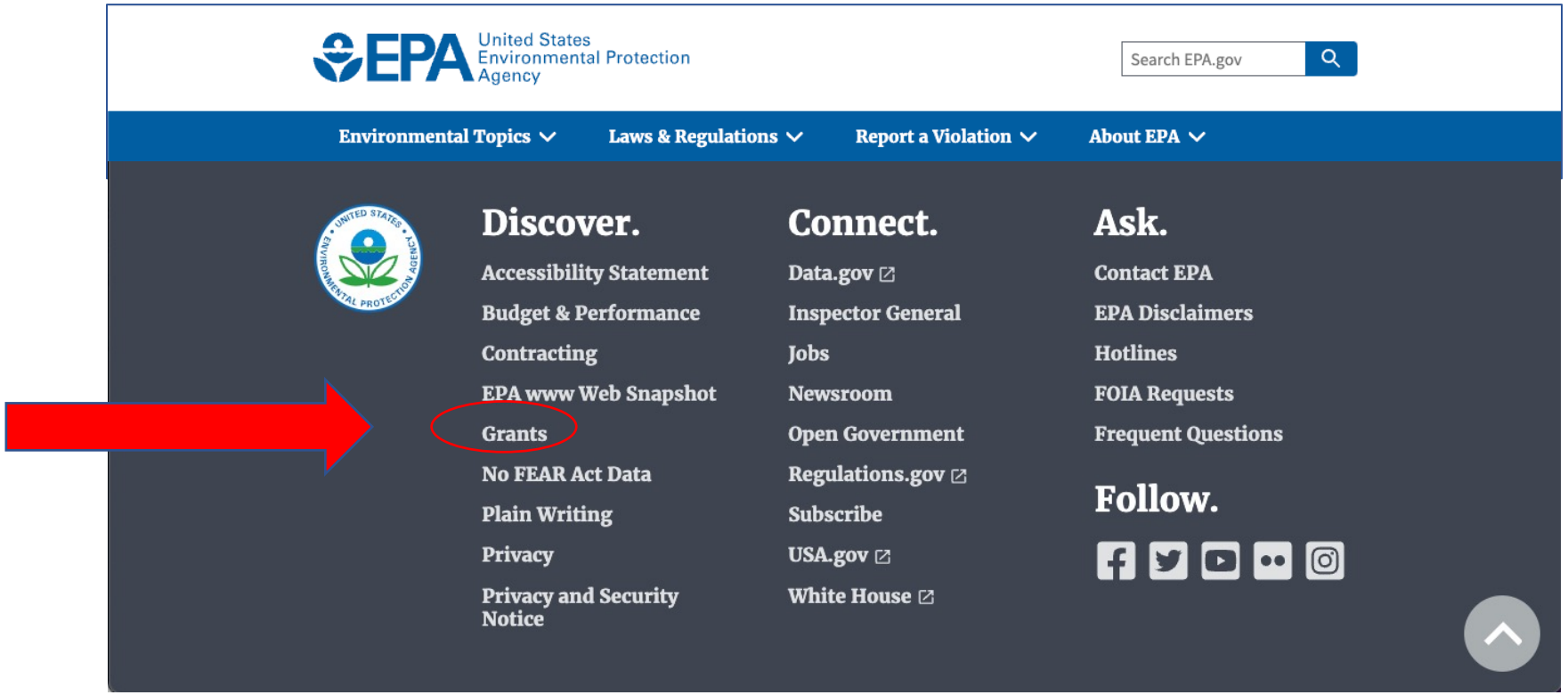
Grants.gov

Workspace

Grants.gov “Role”

HOW TO FIND OPPORTUNITIES

GO DIRECTLY TO A GOVERNMENT AGENCY'S WEBSITE

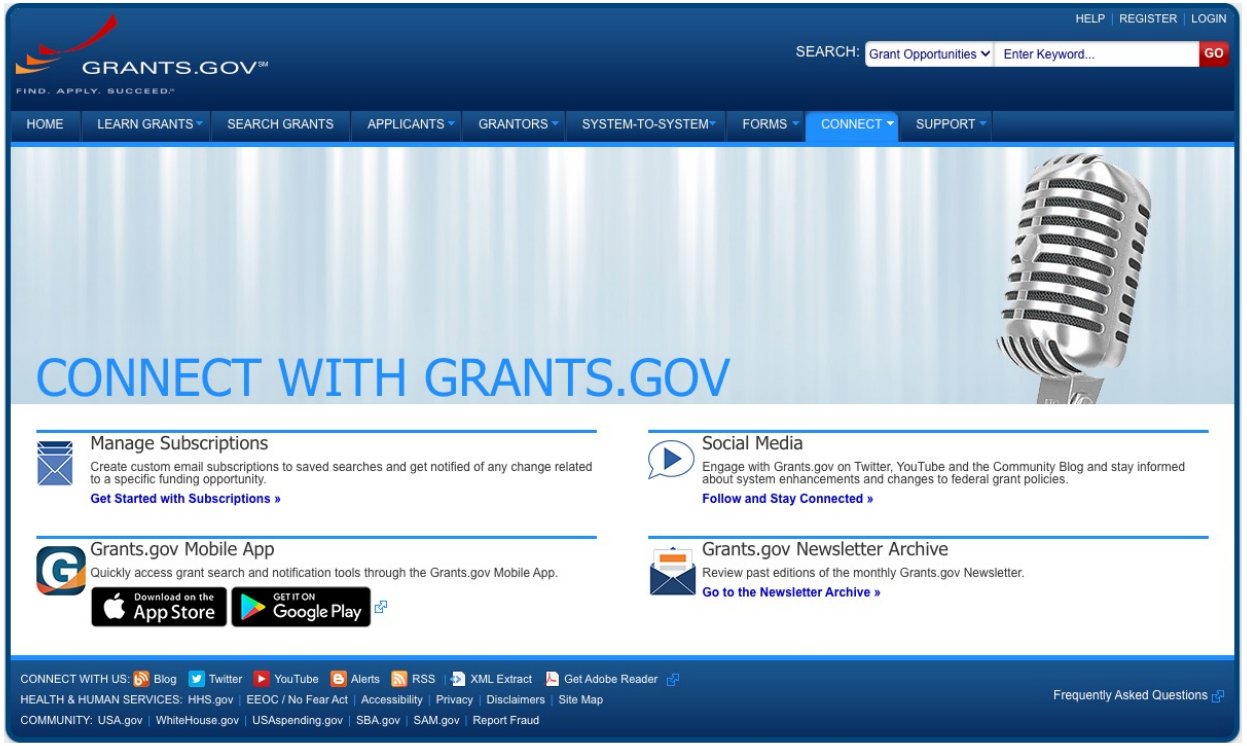


SIGN UP FOR NOTIFICATIONS

Email Subscriptions for EPA

Sign up to receive news releases and other information from EPA.

- [ ] Air Toxics (EtO)
- [ ] Children's Health
- [ ] Climate Change
- [ ] Compliance and Enforcement
- [ ] Emergency Response
- [ ] Energy
- [ ] Environmental Education
- [ ] Environmental Justice
- [ ] Faith-Based Neighborhood Partnerships
- [ ] Grants
- [ ] Pesticides and Toxic Chemicals
- [ ] Radiation
- [ ] Recycling
- [ ] Research
- [ ] Superfund and Brownfields
- [ ] Tribal / Indian Country
- [ ] Water



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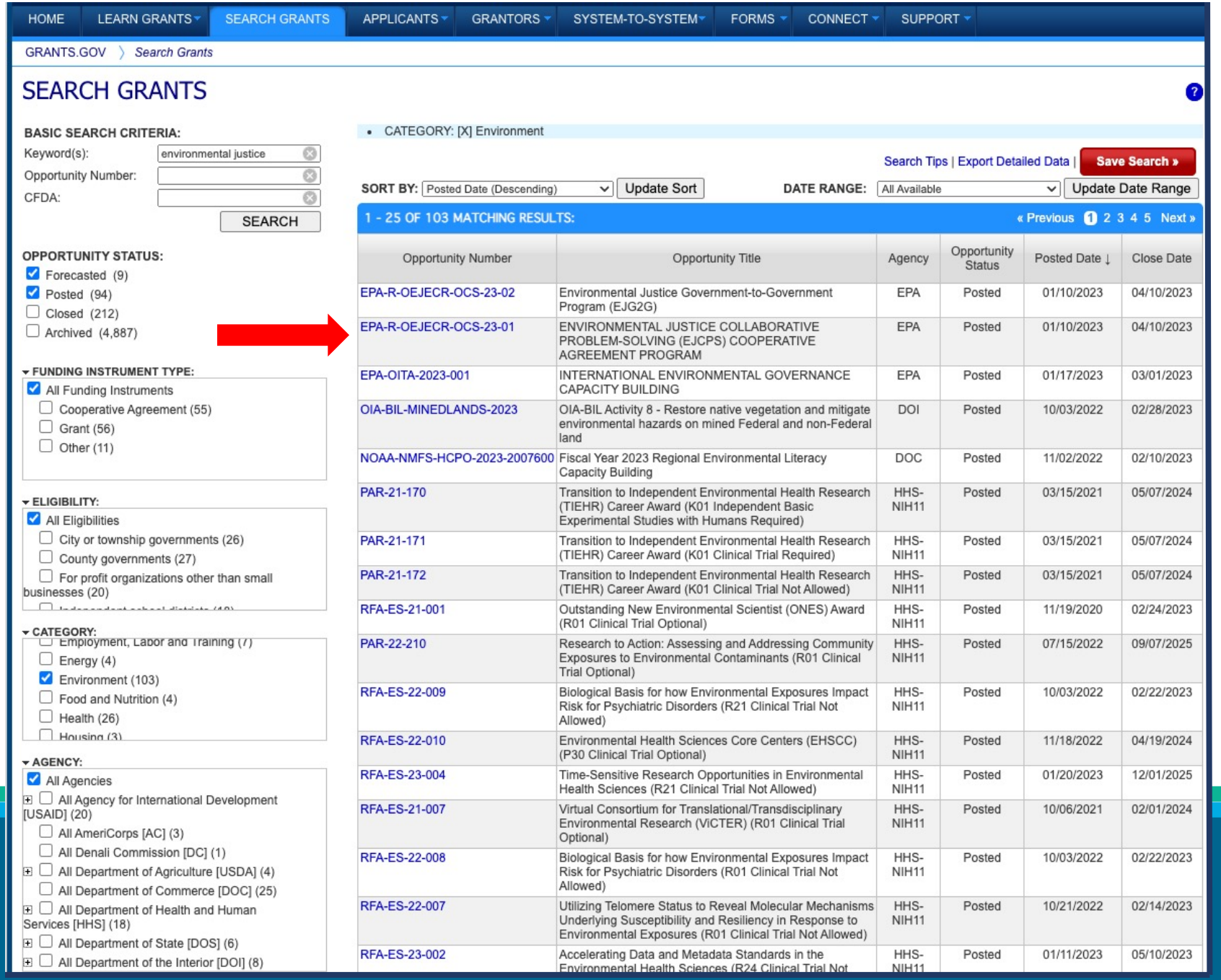
WORD OF MOUTH

→Partners
→Committees
→Associations
→Collaboratives
→Newsletters

USING GRANTS.GOV TO SEARCH FOR FUNDING OPPORTUNITIES



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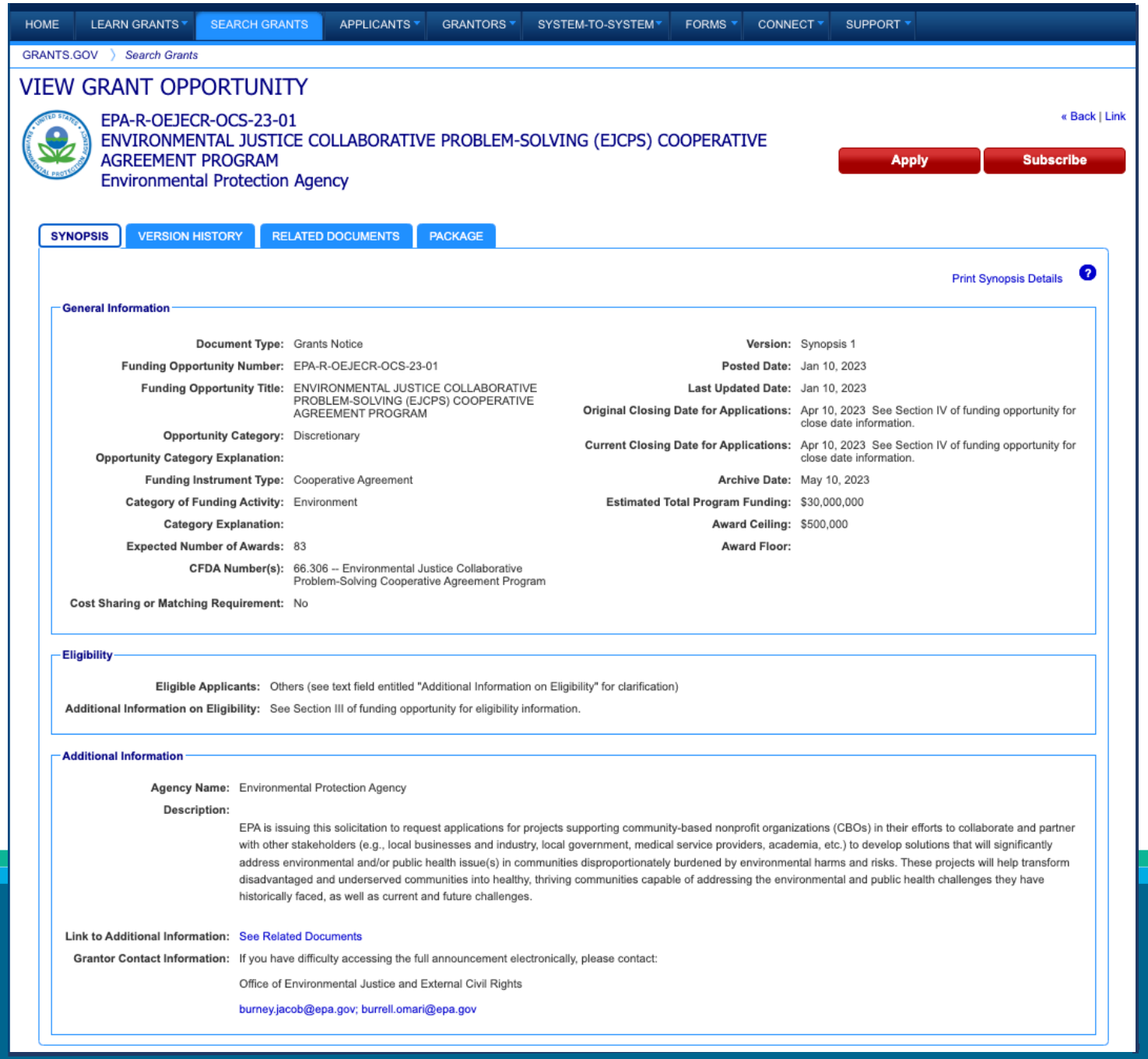

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HOW TO READ A FEDERAL GRANT OPPORTUNITY

THE FIRST PAGE

AGENCY: **U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)**
OFFICE OF ENVIRONMENTAL JUSTICE AND EXTERNAL CIVIL RIGHTS (OEJECR)

TITLE: **ENVIRONMENTAL JUSTICE COLLABORATIVE PROBLEM-SOLVING (EJCPS) COOPERATIVE AGREEMENT PROGRAM**

ACTION: **REQUEST FOR APPLICATIONS (RFA)**

FUNDING NO.: **EPA-R-OEJECR-OCS-23-01**

ASSISTANCE LISTING: **66.306**

DATES: **ANNOUNCEMENT DATE:** **January 10, 2023**
CLOSING DATE: **April 10, 2023**

DEADLINE: Application packages must be submitted on or before **April 10, 2023, at 11:59 PM (Eastern Time)** through Grants.gov. Applications received after the closing date and time will not be considered for funding.

Note - Prior to naming a contractor (including consultants) or subrecipient in your application as a "partner", please carefully review Section IV.d, "Contracts and Subawards", of EPA's Announcement Clauses that are incorporated by reference in this announcement (See Section I.H). EPA expects recipients of funding to comply with competitive procurement contracting requirements as well as EPA's rule on Participation by Disadvantaged Business Enterprises in EPA Programs in 40 CFR Part 33. The Agency does not accept justifications for sole source contracts for services or products available in the commercial marketplace based on a contractor's role in preparing an application.

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I. FUNDING OPPORTUNITY DESCRIPTION

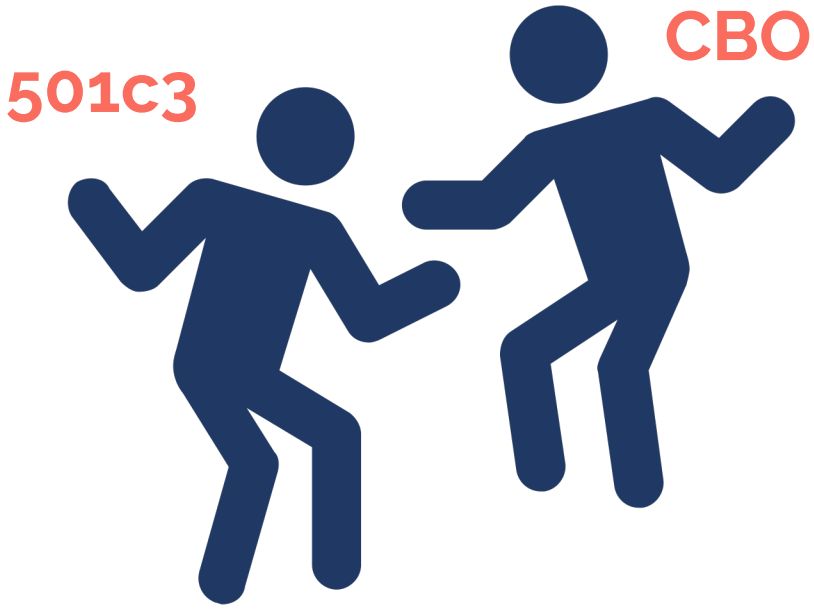
The rationale for funding

- ✓ Check your goals – they MUST match!

II. AWARD INFORMATION

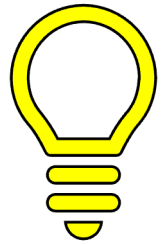
- ✓ Total funding available
- ✓ Size of awards
- ✓ Mechanism for distribution
- ✓ Match required?
- ✓ Time period

III. ELIGIBILITY INFORMATION



IV. APPLICATION & SUBMISSION INFORMATION

- ✓ Technical requirements
- ✓ Custom uploads/required attachments
- ✓ Page limits
- ✓ Narrative requirements
- ✓ Application questions
- ✓ Technical assistance webinars



→ Maintain your SAM and Grants.gov registrations – they could take weeks!

V. APPLICATION REVIEW INFORMATION

- ✓ Rubric/evaluation with points
- ✓ Make sure you have responses that could earn full points
- ✓ Timelines for evaluation

VI. AWARD ADMINISTRATION INFORMATION

- ✓ Reporting requirements
- ✓ Required training, collaboration
- ✓ Method for notification

VII. AGENCY CONTACTS

VII. AGENCY CONTACTS (back to *Contents by Section*)

Office of Environmental Justice and External Civil Rights	Burney.Jacob@epa.gov, Burrell.Omari@epa.gov
Region 1	Norcross.Jeffrey@epa.gov
Region 2	Frazier.Tasha@epa.gov
Region 3	Scott.Gail@epa.gov
Region 4	Thomas-Burton.Tami@epa.gov
Region 5	Triantafillou.Kathy@epa.gov
Region 6	Acosta.Gerardo@epa.gov
Region 7	Espinosa.Monica@epa.gov
Region 8	Heffernan.Daniel@epa.gov
Region 9	Capilla.Morgan@epa.gov
Region 10	Chu.Rebecca@epa.gov

VIII. OTHER INFORMATION & APPENDICES

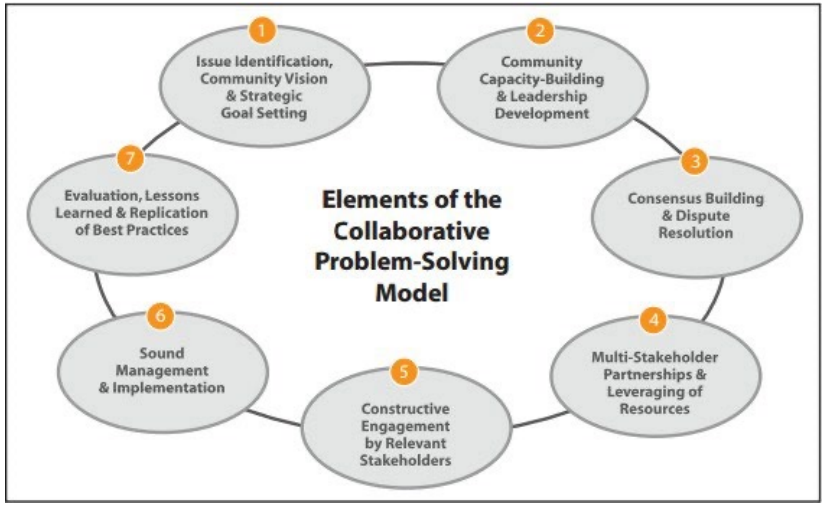
APPENDIX F
EJCPS Budget Detail Template (Optional)
Applicants who do not use this template will not be penalized in the evaluation process.

APPENDIX G
EJCPS Detailed Budget Example

APPENDIX H

Office of Environmental Justice and External Civil Rights
Quality Assurance Project Plan Requirement (QAPP)

Resources/ Inputs	Activities	Outputs	Audience	Short-Term Outcomes (6-12 months)	Intermediate Outcomes (12-24 months)	Long-term Outcomes (2+ years)



WHERE TO GO
FOR MORE INFORMATION

WHERE TO GO FOR MORE INFORMATION

- ✓ The awarding agency's website
- ✓ ALL hyperlinks in the RFA

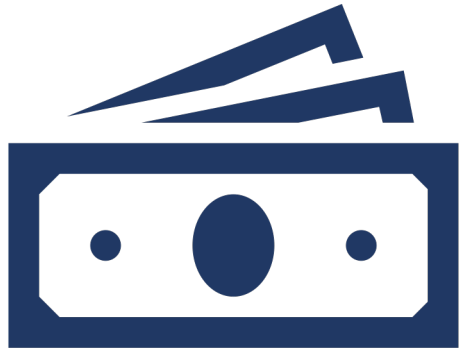
HOW TO DECIDE IF A FEDERAL FUNDING OPPORTUNITY IS A GOOD FIT FOR YOUR ORGANIZATION / PROJECT

TIME

- ✓Time until the deadline
- ✓Organizational and partner capacity
- ✓Do you need to register?

MONEY

- ✓Audit Readiness
- ✓Income and Expense Tracking
- ✓Existing Debt or Delinquency
- ✓Sustainability Plan
- ✓Technology Needs



PEOPLE

- ✓Executive Experience
- ✓Diversity
- ✓Board Governance
- ✓Organizational Capacity
- ✓Training Needs
- ✓Partnerships

DATA

- ✓Data Collection Systems
- ✓Program Evaluation
- ✓Reporting Capacity

PROPOSED PROJECT

- ✓Program Need
- ✓Implementation Plan
- ✓Partnerships
- ✓Staffing and Training
- ✓Past Performance
- ✓Sustainability
- ✓Measures of Success
- ✓Budget

QUESTIONS?

ELEVATE UPCOMING TRAININGS in this SERIES

How to Review a Federal Grant RFP: Key Terms, Scoring, Planning, & More

March 14, 2023 - noon-1:30 pm ET

How to Prepare an Effective Federal Grant Proposal

April 13, 2023 - noon-1:30 pm ET

SURVEY & RESOURCES

Please fill out our survey

- We value your input!
- Survey link is in the chat, as well as in the follow-up email

Resources

- Visit the Elevate blog (https://elevatedeffect.com/blog/)

LEARN MORE ABOUT ELEVATE

www.elevatedeffect.com