

Introduction to Federal Grant Opportunities

CHECKLIST & RESOURCES

CHECKLIST

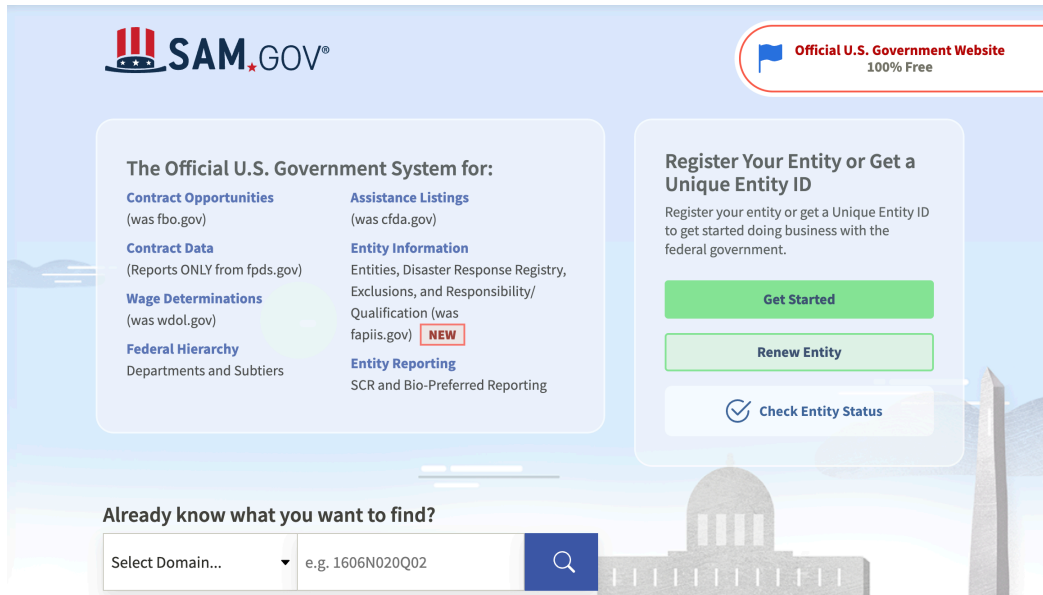
- ✓ Register with SAM.gov and Grants.gov
- ✓ Obtain Unique Entity Identifier (UEI) #
- ✓ Strategic Alignment with Funding Opportunity
- ✓ Adequate Time and Capacity for Application
- ✓ Organizational Capacity to Implement Grant Activities
- ✓ Partners and Fiscal Controls in Place
- ✓ Ability to Meet Reporting Requirements (if awarded)
- ✓ Sustainability Plan (if awarded)

Please note:

- SAM.gov registration is one process.
- Obtaining a UEI number is a separate process.
- Registering with Grants.gov is a separate process.

RESOURCES

✓ Registering for with SAM.gov (SAM = System of Award Management)



Follow these steps:

- **ONLY** use the website address "SAM.gov"
- **Once there**, you will see the screen above.
- **If you already have a SAM registration**, click "renew"
- **If you do not already have a SAM registration**, click "Get Started"
- **Proceed** with the instructions within the site.

FAQ:

Q: How long does it take to renew?

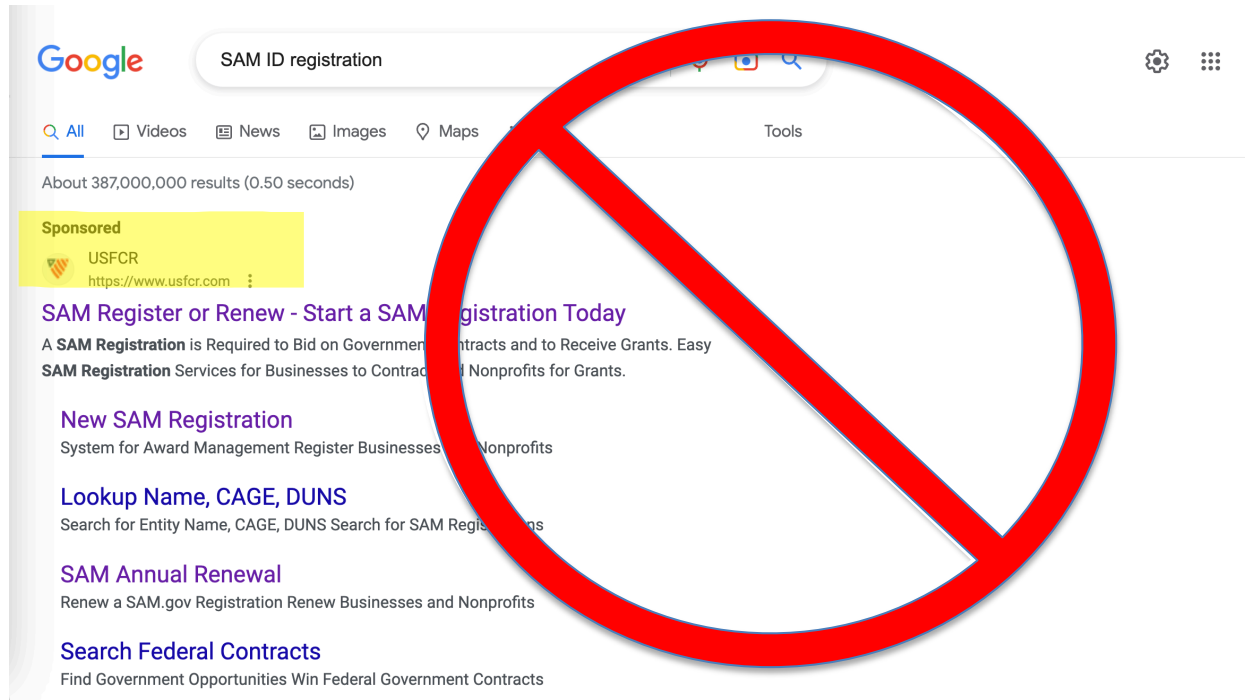
A: Allow a few weeks

Q: How long does it take to register for the first time?

A: Site says up to 10 days; allow for a few weeks!

Q: Does it cost anything to register at SAM.gov?

A: NO. Any company asking you to pay to help register your organization with SAM is either fraud or just charging you to do the process you can easily do on our own via SAM.gov. Read more about grant fraud [here](#).



This is an example of a company that will charge you to do your SAM reg. It is NOT necessary to pay anyone to register. It is FREE. If you scroll to the bottom of their website, you find this message in small font – “US Federal Contractor Registration, Inc. (USFCR) is not a government agency. USFCR is a third-party [SAM.gov](#) registration firm, which provides SAM registrations processing and filing, small-business certifications and registrations, and other government contractor services and technologies.”

You may also receive emails from companies telling you “it’s time” to renew-you do NOT have to use their service to renew.



Registering with Grants.gov

The screenshot shows the Grants.gov website's registration page. At the top, there's a navigation bar with links for HOME, LEARN GRANTS, SEARCH GRANTS, APPLICANTS, GRANTORS, SYSTEM-TO-SYSTEM, FORMS, CONNECT, and SUPPORT. A search bar is located in the top right corner. The main content area is titled "REGISTER" and is divided into two columns. The left column contains instructions for "Applicants" and "Grantors", both listing three steps: 1. Complete the required form fields, 2. Confirm your email address, and 3. Add an organization applicant profile or an individual applicant profile after registering. The right column features a video player with the title "Intro to Grants.gov - How to Register with Grants.gov" and a play button icon.

Follow these steps:

- **ONLY** use the website address "Grants.gov"
- **Once there**, you will see the screen above.
- **Check out the video in the bottom right corner**, which outlines the process for you to follow.
- **Proceed** with the instructions within the site.

FAQ:

Q: How long does it take to renew?

A: Active once you complete!

Q: How long does it take to register for the first time?

A: Active once you complete!

Q: Does it cost anything to register at SAM.gov?

A: NO. Any company asking you to pay to help register your organization with Grants.gov is either fraud or just charging you to do the process you can easily do on our own. Read more about grant fraud [here](#).



How to obtain a Unique Entity Identifier (UEI)

First, it is important to note that the **federal government is no longer using DUNS numbers to identify entities**. They are **exclusively requiring your organization to obtain a Unique Entity ID (UEI) through SAM.gov.**

The screenshot shows the GSA website's 'Unique Entity Identifier Update' page. The page header includes the GSA logo, 'U.S. General Services Administration', a 'Per Diem Lookup' button, and a search bar. A navigation menu lists various categories like 'Buy Through Us', 'Sell to Government', etc., with 'About Us' selected. The breadcrumb trail reads: Home > About Us > Organization > Federal Acquisition Service > Technology Transformation Services > Integrated Award Environment (IAE) > IAE Systems Information Kit > Unique Entity Identifier Update.

Unique Entity Identifier Update

The New Unique Entity Identifier is Here

On **April 4, 2022**, the federal government stopped using the DUNS Number to uniquely identify entities. Now, entities doing business with the federal government use the Unique Entity ID created in SAM.gov. They no longer have to go to a third-party website to obtain their identifier. This transition allows the government to streamline the entity identification and validation process, making it easier and less burdensome for entities to do business with the federal government.

The Integrated Award Environment (IAE) manages several systems including SAM.gov, FPDS, eSRS, FSRs, CPARS and FAPIIS. All SAM.gov registrants have been assigned their Unique Entity IDs and can view them in SAM.gov. To learn more about this transition, please see the information below. Join and follow [our community on Interact](#) to be notified of the latest news and information about changes happening at IAE.

Contacts
[Office of Integrated Award Environment](#)

Technology Transformation Services

- Overview
- TTS Solutions
- 18F
- The Presidential Innovation Fellows
- The Centers of Excellence
- Connect with Us

What Action Do I Need to Take?

If your entity is registered in SAM.gov today, your Unique Entity ID has already been assigned and is viewable in SAM.gov. This includes inactive registrations. The Unique Entity ID is located on your entity registration record. Remember, you must be signed in to your SAM.gov account to view entity records. To learn how to view your Unique Entity ID [go to this help article](#).

Refer to the [Guide to Getting a Unique Entity ID](#) if you want to get a Unique Entity ID for your organization without having to complete an entity registration. If you only conduct certain types of transactions, such as reporting as a sub-awardee, you may not need to complete an entity registration. Your entity may only need a Unique Entity ID.

If you operate a system that connects with IAE systems, documentation about using APIs to access SAM.gov is found at [is open.GSA.gov](#). The latest version of FPDS ATOM feed includes the Unique Entity ID.

Integrated Award Environment (IAE)

- IAE Systems Information Kit
- SAM.gov Transition to beta.SAM.gov
- SAM.gov Update
- Information About FBO transition
- Unique Entity Identifier Update**

So, you must register or renew with SAM.gov (instructions above) and you will find your UEI there.